



Safe Meetings Roadmap 2021 – Step 3 Update

Step 4 of the UK Roadmap has been delayed until **19th July**. The Government decided that with infection rates climbing due to the new Covid Delta variant, it is not safe to continue with the next step so we will remain in Step 3 after 21 June.

Can We Meet?

SO Yes! Step 3 Legislation already allows for “reasonably necessary” Business Events to take place which includes meetings, conferences, exhibitions, gala dinners, private dining and hospitality, reward and motivation events if certain restrictions are met:

- Attendance is limited to 50% of capacity or 1000 people indoors or 4000 outdoors
- Social distancing rules must be applied between households
- Face coverings must be worn indoors unless eating or drinking
- Food and drink must be served at tables
- Covid specific risk assessment is required taking account of the Health Protection (Coronavirus, Restrictions) (Steps) (England) Regulations 2021 and any guidance issued by the Government.

Options exist to adapt planned events to enable them to comply with Step 3 Legislation, this can include:

- Adding more space
- Reducing overall numbers
- Spreading the numbers over a longer time with separate morning/afternoon sessions or spread over more days with more focused content for specific audiences
- Consider hybrid so some of the audience remains on-line

Will “Normal Meetings” Return from 19th July?

High 5 continues to proactively manage in-person events planned for Summertime, Q3, Q4 and beyond under a ‘covid-secure environment’. The degree/type of mitigation is going to be very dependent on the event size, guest profile, venue, and event duration.

Top Tips for 2021 Meetings

- High 5 continue to work closely with clients, ensuring **alternative options** are in place in case social distancing returns. We are proactively discussing different event formats, extra space and certainly using hybrid options.
- Remain as agile as possible: **start planning early** as there is already booking congestion in popular venues, but we remain flexible on T&Cs.
- **Stay up to date on industry guidance** and what is becoming ‘the norm’ to make people feel safe at events.

Stay in touch, let High 5 Events keep you informed and help you to deliver your event



Contact us for all your event needs!

+44 (0) 844 4542 555

info@high5events.co.uk

www.high5events.co.uk