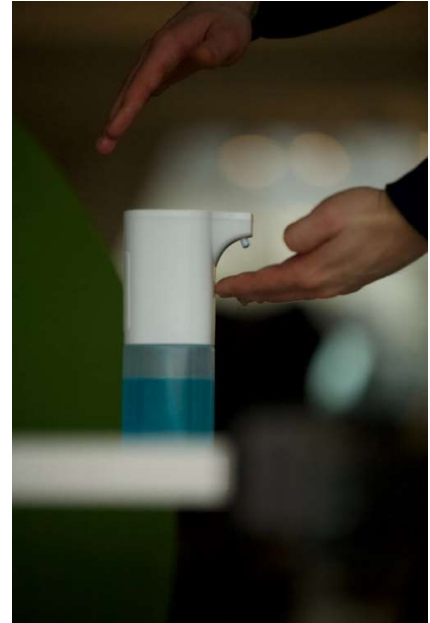


Returning to Safe Events

The end of the tunnel may not be in sight, but it feels like the light at has been switched on! The UK Government approved test events have started including a Business test event in Liverpool last week. But our industry knows more than most how much our events also depend on progress in the rest of the world, so Covid-19 safety precautions are likely to be with us for some time yet. However, while we still cannot meet until 17 May at the earliest, (unless absolutely essential), we can begin planning how to meet safely.

Under the current UK Roadmap, the Government hopes to remove specific capacity limits on meetings and events in England from 21 June. However, the requirement to keep people safe will not disappear. It has always been there as part of the Health & Safety at Work Act 1974 so expect the need for Covid safety measures to continue and be emphasised when the Covid legislation and guidance are updated.

So what do we need to consider? There is a real drive to produce industry accepted standards to improve safety planning and standardise approaches as we are all dealing with the same risk. But every meeting, event, venue is different so there must be a risk assessment approach which considers these differences.



Pre-event

- Start the safety plan early so it can be communicated to delegates saying what will be done to keep them as safe as reasonably practicable.
- Venue safety plans need to be assessed as part of the RFP and form part of the contract.
- Capacities for conference rooms, break-out rooms, dining areas, check-in desks, lifts, toilets and other spaces will need reviewing.
- The impact of agenda design on people flow needs to be considered. Staggering start/end times and avoiding peak rush-hour will help to mitigate external risks.

Event Period

- Temperature monitoring, contactless check-in, enhanced attendance checks, cleaning regimes, socially distanced seating and eating areas could become a normal addition.
- Stocks of PPE, sanitiser, wipes etc need to be available for delegates.
- Contactless exchange of information should be used: badge scanning; document downloads rather than printed literature; networking Apps to replace an exchange of business cards.
- Pre-event or on-site testing is an option and has been used for the Government's test events

Post Event

- Attendance records and seating plans will need to be maintained for at least 21 days in case of the need to provide information to assist with contact tracing.

At High 5 Events, our amazing Team continues to be the secret to our success in an ever-changing events climate. The future of events will be very different for some while, plans will be more event dependent than before: "same as last time" will not apply for the next event. But our passion and enthusiasm to deliver memorable events for our clients remains steadfast!

[Click Here to contact us so we can help you succeed too!](#)



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